

ADMINISTRATIVE - INTERNAL USE ONLY

77-3203

DD/A Registry

77-5435

30 September 1977

DD/A Registry
File *Personnel*

MEMORANDUM FOR: Director of Personnel

FROM

:



Chief, Staff Personnel Division

SUBJECT : Part-time Employment

REFERENCE : Memo fr the President to Heads of
Executive Departments & Agencies,
same subj., dtd 16 Sept 77

1. In anticipation that the Civil Service Commission will be asking for information on part-time employment, you may be interested in the following statistics:

<u>EOD's (part-time employees)</u>	<u>Clerical</u>	<u>Professional/Technical</u>
FY-1975	11	0
FY-1977	96	12

On Duty (part-time employees)Total

11 July 1975

24 September 1977



2. FY-1975 was selected as the base year since it was the last year before the introduction of the single ceiling concept. While I do not have 100% confidence in the exactness of the 1975 professional EOD figure, I believe it is close enough to reflect the trend.



STATINTL

PERS

77-3123

Executive Registry

77-5763

DD/A Registry

77-5245

THE WHITE HOUSE

WASHINGTON

September 16, 1977

MEMORANDUM FOR THE HEADS OF

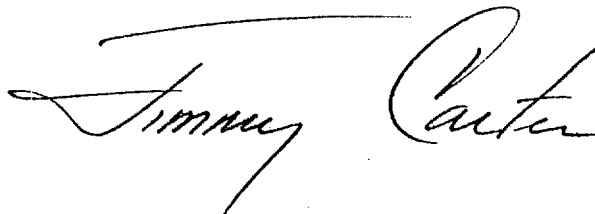
EXECUTIVE DEPARTMENTS AND AGENCIES

SUBJECT: Part-time Employment

Part-time workers are an important, but relatively untapped national resource. Older people, those with family responsibilities, the handicapped, students and others who are unable to work full time can be valuable additions to an agency's permanent work force. To assure that we in the Federal Government take advantage of the many talents available, I am asking you to establish innovative programs to expand opportunities for men and women seeking part-time employment.

Such programs should include redesign of jobs and work schedules to open up permanent part-time opportunities, recruitment efforts to attract capable men and women to part-time work, review of rules, regulations, and procedures to eliminate artificial barriers to part-time employment, and pilot and research studies to determine where part-time employees can make the maximum contribution.

I believe that much can be done within existing employment ceilings. The Civil Service Commission will coordinate these efforts and will report to me periodically on the progress achieved and the need for any further actions.



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File *Personal*

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Jimmy Carter

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